

Notice of Meeting



Oxfordshire Joint Health Overview & Scrutiny Committee

Thursday, 5 September 2013 at 10.00 am
County Hall

Membership

Chairman - Councillor Lawrie Stratford

Deputy Chairman - District Councillor Alison Thomson

<i>Councillors:</i>	Kevin Bulmer	Mark Lygo	Alison Rooke
	Pete Handley	Laura Price	Les Sibley

<i>District Councillors:</i>	Martin Barrett	Susanna Pressel
	Christopher Hood	Rose Stratford

<i>Co-optees:</i>	Dr Harry Dickinson	Dr Keith Ruddle	Mrs A. Wilkinson
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Notes: *Date of next meeting: 5 December 2013*

What does this Committee review or scrutinise?

- Any matter relating to the planning, provision and operation of health services in the area of its local authorities.
- Health issues, systems or economics, not just services provided, commissioned or managed by the NHS.

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

For more information about this Committee please contact:

Chairman	-	Councillor Lawrie Stratford E.Mail: lawrie.stratford@oxfordshire.gov.uk
Policy & Performance Officer	-	Claire Phillips Tel: (01865) 323967 claire.phillips@oxfordshire.gov.uk
Committee Officer	-	Julie Dean Tel: (01865) 815322 julie.dean@oxfordshire.gov.uk

Peter G. Clark
County Solicitor

August 2013

County Hall, New Road, Oxford, OX1 1ND

www.oxfordshire.gov.uk Fax: 01865 783195 Media Enquiries 01865 323870

About the Oxfordshire Joint Health Overview & Scrutiny Committee

The Joint Committee is made up of 15 members. Twelve of them are Councillors, seven from Oxfordshire County Council, and one from each of the District Councils – Cherwell, West Oxfordshire, Oxford City, Vale of White Horse, and South Oxfordshire. Three people can be co-opted to the Joint Committee to bring a community perspective. It is administered by the County Council. Unlike other local authority Scrutiny Committees, the work of the Health Scrutiny Committee involves looking ‘outwards’ and across agencies. Its focus is on health, and while its main interest is likely to be the NHS, it may also look at services provided by local councils which have an impact on health.

About Health Scrutiny

Health Scrutiny is about:

- Providing a challenge to the NHS and other organisations that provide health care
- Examining how well the NHS and other relevant organisations are performing
- Influencing the Cabinet on decisions that affect local people
- Representing the community in NHS decision making, including responding to formal consultations on NHS service changes
- Helping the NHS to develop arrangements for providing health care in Oxfordshire
- Promoting joined up working across organisations
- Looking at the bigger picture of health care, including the promotion of good health
- Ensuring that health care is provided to those who need it the most

Health Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

What does this Committee do?

The Committee meets up to 4 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the relevant part of the Oxfordshire (or wider) NHS system and/or to the Cabinet, the full Councils or scrutiny committees of the relevant local authorities. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

1. **Apologies for Absence and Temporary Appointments**
2. **Declarations of Interest - see guidance note on the back page**
3. **Minutes** (Pages 1 - 8)

To approve the minutes of the meeting held on 13 June 2013 (**JHO3**) and to receive information arising from them.

4. **Speaking to or Petitioning the Committee**
5. **Healthwatch Oxfordshire** (Pages 9 - 10)

10:15

The Director of Healthwatch, Rosalind Pearce, will update the Committee on the progress of the establishment of Healthwatch and Sara Livadeas, Deputy Director, Joint Commissioning, OCC, will set out the future plans for Healthwatch. A progress report is attached at **JHO5**.

6. **Clinical Commissioning - Update** (Pages 11 - 14)

10:30

Dr Mary Keenan, Medical Director, OCCG, will present the regular progress report from the Oxfordshire Clinical Commissioning Group. A progress report is attached at **JHO6**.

7. **Falls in Oxfordshire** (Pages 15 - 24)

10:45

Fenella Trevillion, Head of Integrated Commissioning, OCCG; Sylvie Thorn, Senior Commissioning Manager, Older people, OCCG; and Suzanne Jones, Head of Countywide Services, Oxford Health will set out the strategy for falls prevention in Oxfordshire and will explain current performance. A report is attached at **JHO7**.

8. How the NHS in Oxfordshire is responding to the Francis Report and Sir Bruce Keogh's review (Pages 25 - 50)

11:05

Dr Richard Green, Director of Clinical Quality, OCCG; Ros Alstead, Director of Nursing & Clinical Standards, Oxford Health; and Professor Edward Baker, Medical Director, Oxford University Hospitals NHS Trust will inform the Committee about how they are responding to recommendations made in the Francis Report and in the recent publication of Sir Bruce Keogh's review. Responses from the Oxfordshire Clinical Commissioning Group, Oxford University Hospitals NHS Trust and Oxford Health FT are attached at **JHO8**.

9. Public Health - Update

11:55

The Director of Public Health for Oxfordshire, Dr Jonathan McWilliam will provide the Committee with his regular report on matters of relevance and interest and will give a specific update on matters discussed at the Oxfordshire Health & Wellbeing Board which held its inaugural meeting as a statutory body on 25 July 2013.

10. Director of Public Health (DPH) Annual Report and to canvass views in advance of the next DPH Annual Report' (Pages 51 - 98)

12:10

The Director of Public Health will present his Annual Report for 2012/13 and will canvass Members for their early views on issues of concern to the Committee which may be included in the next report. His report is attached at **JHO10**.

11. Chairman's Report and Forward Plan (Pages 99 - 100)

12:30

The Chairman will give a verbal update on meetings attended since the last formal meeting of the Committee. There will also be an opportunity for members to discuss the Forward Plan. A proposed Forward Plan is attached (**JHO11**).

12. Close of Meeting

12:45

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Rachel Dunn on (01865) 815279 or Rachel.dunn@oxfordshire.gov.uk for a hard copy of the document.